

GRUNDY COUNTY HEALTH DEPARTMENT
TEMPORARY APPLICATION

1320 Union Street • Morris, Illinois 60450
Phone: (815) 941-3115 • Fax: (815) 941-2389
www.grundyhealth.com
environmentalhealth@grundycountyil.gov



FILL OUT COMPLETELY – PRINT OR TYPE –INCOMPLETE FORMS WILL NOT BE ACCEPTED

PLEASE PRINT

Name of Stand or Trailor _____
Name of Event _____
Event Coordinator name _____ Phone _____ Email _____

CONTACT INFORMATION

Contact Person (s) _____
Phone # _____ Cell Phone # _____
Mailing Address _____
E-Mail _____
City _____ State _____ Zip _____

PLEASE BE SPECIFIC

Location of Stand _____
Date(s) of Operation _____
Time of Operation _____

Date and Time when ready for inspection: _____

Your above stated time is NOT the time the inspector will arrive, ONLY the time you state you will be ready

Signature of Applicant _____ Date: _____

PLEASE PRINT

1. Is all food prepared on-site? **YES** **NO** **IF NO THE FOLLOWING IS REQUIRED** name and address of permitted facility where food is prepared (also include a letter from the facility granting permission for use of permitted facility and a copy of their most recent inspection report from local authority)

2. Menu: **Specify foods to be served.** _____

3. Cold holding (freezer) available? (i.e. refrigerated truck, electric refrigerator, freezer, etc.)
What do you use? _____

4. Heating/cooking equipment available? (i.e. grill, deep fryer, flat top, etc.)
What do you use? _____

5. Hot holding available? (i.e, crockpot, steam table roaster, heat bulbs, etc.) What do you use? _____

6. Hand washing station (**Hand sanitizer is not a substitute for proper hand washing**) available? (i.e. potable hot/cold running water, soap, paper towels, etc.)
 What do you use? _____

The following is the Grundy County Health Department Temporary Food Establishment fee schedule:

Application fees for Temporary Food establishment food permits vary based on length of event as follows:

***Vendors with onsite preparations and sampling**

1 – 5 Days \$80.00 / 6 – 10 Days \$100.00 / 11 – 14 Days \$130.00

*** Non-Profit**

1-5 days \$25.00 / 6-10 days \$30.00 / 11-14 days @40.00

*Late Fees:

Application and fee paid less than 7 days in advance: +30%

Application and fee paid less than 72 hours in advance: +50%

READ BELOW!!!!

MAKE CHECK OR MONEY ORDER PAYABLE TO: GRUNDY COUNTY HEALTH DEPARTMENT

Online payment link : <https://magic.collectorsolutions.com/magic-ui/Login/grundy-county-health-department>

Please forward confirmation of CC payment to: environmentalhealth@grundycountyil.gov

- Permits will be issued on site at the time of the inspection.
- Permit is valid for listed location only and cannot be transferred to any other person, organization, or location
- **ALL FEES PAID ARE NON-REFUNDABLE**

NON-PROFIT organizations must be registered as such by the State of Illinois to qualify for the NON-PROFIT fee. You may be asked for proof of this.

****Temporary guidelines and checkoff list available upon request****

OFFICE USE ONLY

Date Received _____ Received By _____

Receipt # _____ Amount Received _____ Cash / Check# _____ CC ref. # _____